**Pattie Essentials**

1. **We are a Pattie family. We take care of each other.**
2. **Always say please when you ask for something and thank you when you receive something.**
3. **Hold the door for people rather than letting it close on them.**
4. **Make eye contact when someone is speaking.**
5. **Surprise others by performing random acts of kindness.**
6. **When someone does something well or wins a game, congratulate that person.**
7. **If you win or do well at something, do not brag. If you lose, do not show anger.**
8. **Do not laugh at or make fun of students’ comments, ideas, appearance, or differences.**
9. **Do not show disrespect with words, gestures, or facial expressions.**
10. **If someone bumps into you, say excuse me, even if it was not your fault.**
11. **If you see trash on the floor anywhere in the school, pick it up and throw it away.**
12. **Keep yourself and the bathrooms clean.**
13. **After eating in the cafeteria or elsewhere, be responsible for your trash.**
14. **Never vandalize the school, its property, or the property of others.**
15. **Do not misuse or destroy materials or tools.**
16. **During an assembly, do not talk or call out to friends.**
17. **Transitions will be quick, quiet, and orderly.**
18. **Walk quietly in the hallways and never cut in line.**
19. **Do not ask for a reward.**
20. **Be as organized as possible.**
21. **Do not save seats in the cafeteria or on the bus.**
22. **All *Pattie* *Essentials* apply to the school bus and when nobody is watching.**
23. **When a substitute teacher, or any adult is present, all *Pattie* *Essentials* apply.**
24. **Know the names of staff and students and greet them in the hallway by name.**
25. **Greet visitors and make them feel welcome. When meeting new people, shake hands and repeat their names.**
26. **When on a field trip, enter the building quietly and compliment the place you are visiting. Thank them when you leave.**
27. **Maintain self-control – even in times of anger or frustration.**
28. **Always be honest.**